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Subject: Draft of Assiut University Purchasing Policy - 2025

Egypt launched in 2016 its first version of the National Strategy for Sustainable Development commonly known as the "Egypt Vision 2030". This vision was made as a cornerstone for broad developmental processes to tackle the Egyptian's grand challenges to secure a dignified and decent life for the Egyptian people. The vision identified several strategic goals, among which were the diversified and knowledge-based economy, and the governance and cooperation, which encompass several main goals, such as administration sector reform, transparency, ant-corruption strategy, and inclusive monetary system. In this context, Assiut University followed the "Egypt Vision 2030" and the National Anti-corruption Legislation, and designed its as follows:

- 1- Purchasing national instruments instead of foreign imported instruments for sustainable development and support to the national industry and economy.
- 2- Purchasing foreign imported instruments in case of having no national alternatives, but those foreign instruments must incorporate high percentages of national added value to support transferring high technologies to Egypt.
- 3- Purchasing national instruments and chemicals must abide to the Egyptian Environmental Protection Law, where the use of the instruments and chemicals must help protect the environment from air, land, and/or water pollutions.
- 4- Purchasing of national/international imported instruments must be energy-saving and preferably those depend on electricity and/or renewable energy instead of fossil fuel.
- 5- Purchasing of national/international imported instruments that depend on fossil fuel must follow the Egyptian legislations of environmental protection, and most importantly produce low carbon emission to help minimize the total amount of greenhouse gases, and thus reduce the carbon footprint.
- 6- Purchasing of foods and/or domestic goods for practical teaching, student events, workshops, conferences, etc.. is preferred to be directed to the Assiut University Food Production Facilitates (Faculty of Agriculture and Faculty of Veterinary) and to local



- merchants as alternatives to reduce energy consumption needed for goods/food transportation and thus minimizes the carbon footprint.
- 7- Purchasing of goods and material for practical teaching, student events, workshops, conferences, etc.. is preferred to be hand-made to reduce energy consumption and minimize the carbon footprint and with minimal or sustainable packaging to help reduce the use of paper and plastic.
 - 8- Purchasing of foods for any university events is preferred to focus on vegetarian diets and to minimize purchasing of meat and other dairy products to minimize emission of the greenhouse gases (methane and carbon dioxides).
 - 9- Purchasing of goods and office materials for administration work, teaching, and any university event is preferred to be recyclable.
 - 10- The university develop and maintain e-payment services, where all purchasing and payment processes must be run via the university e-payment system.
 - 11- Payment in cash is limited up to 500 Egyptian Pounds (LE) and any higher amount must be paid via the e-payment services to minimize the use of cotton/linen and plastic-made bank notes to help protect the environment.
 - 12- Purchasing of biological and/or botanical materials for university teaching and/or research purposes must follow the ethical rules and guides provided by the **Assiut University Research Ethics Central Committee (AUREC)**.
 - 13- Payment of goods and instruments for university teaching and/or research purposes must be checked by the General Administration for Internal Review and Governance to assure that university specifications and purchasing rules are met.
 - 14- Purchasing of similar goods and instruments for university teaching and/or research purposes must be made via the bulk purchasing system of the university.
 - 15- Purchasing of instruments for university teaching and/or research purposes must be accompanied with a valid maintenance contract for sustainable use of these instruments on the long run.
 - 16- Person/Faculty staff/Student who is in charge of purchasing of any materials for the university/faculty must adhere to **Anticorruption-Rules**, **Code of Ethics for University Staff**, **Code of Ethics for Public Sector Employee**, and **Code of Ethics for University Students**.

All Kind regards
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